



(281) 912-3054

12808 West Airport Blvd Sugar Land, TX 77498

Allowable Donations

Donations to a site can come from many different sources. Sites that receive donations for use in the CACFP must maintain proper documentation of such donations to include, but not limited to:

- Date of the donation
 - Description of the item(s) donated (ie: fat-free milk)
 - Amount of the donation (ie: gallons, half-gallons, pints)
 - Quantity of the donation (ie: 10, 20)
 - Receipt/Proof of Purchase
 - Donor Information and their relation to the site
- PCCPA policy is that we will not allow donations of more than 1/3% of milk, food, or supplies during any month.

Example:

- Total milk required: 100 Gallons
- No more than 33 Gallons can be donated
- At least 68 Gallons must be purchased by the site.

The donor's receipt/proof of purchase **MUST** be attached to the accurately completed donation form supplied by PCCPA in order for the donation to be accepted.

It is to the discretion of PCCPA to deny or approve all potential donations.

Thank you for your cooperation.

Donation Form

Site Name: _____

Site Address: _____

Site Representative

Name Signature

Donor Information

Name: _____ Date of Donation: _____

Signature: _____ Relation to Center: _____

Phone Number: _____

Milk Donated (as Gallons)

Skim or 1% Milk Whole Milk Lactose- Free - Milk

Food Donated

Quantity: _____ Item - Size / Amount: _____

Quantity: _____ Item - Size / Amount: _____

Quantity: _____ Item - Size / Amount: _____

Supplies Donated

Quantity: _____ Item - Size / Amount: _____

Quantity: _____ Item - Size / Amount: _____

Quantity: _____ Item - Size / Amount: _____

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